

**MINUTES**  
**Maine GeoLibrary Board Meeting**  
Wednesday, 15 February 2012  
Cross Office Building, Rm. 400, Augusta

Call to Order - 10:14 AM

1. Introductions

<b>Attending</b>	<b>Present</b>	<b>On the Phone</b>
Gretchen Heldmann (GH)	X	
Bill Hanson (BH)	X	
Ken Murchison (KM)		X
Vinton Valentine (VV)		X
Aimee Dubois Mountain (AM)		X
Greg Davis (GD)		X
Dan Walters (DW)		
Joseph Young (JY)	X	
Michael Smith (MS)	X	
Christopher Kroot (CK)	X	
Dan Coker (DC)		
Brian Norris (BN)		
Jon Giles (JG)	X	
Steve Weed (SW)	X	
<b>Guests:</b>		
Al Frauenfelder – ESRI (AF)	X	
Claire Kiedrowski – Kappa Mapping (Claire)	X	

2. Approval of the 18 January 2012 meeting minutes – Chair

- Motion to Approve 18 January 2012 Minutes CK      Second SW
  - Voted all in favor.

3. Membership Update – Chair

- County Seat - Oxford County Commissioners would like to recommend Vern Maxfield Town Manager of Woodstock who has an interest if there aren't any county employees or commissioners interested.
- A non-county employee can apparently represent the County based on the GeoLibrary's governing statute which states simply that the county representative must be nominated by a statewide county association, and appointed by the Governor.

Committees – see attached revised list.

GeoParcels – Mike willing to be Chair and coordinate from technical aspect, but he cannot develop a constituency among the towns, doesn't have time for nor think is an appropriate role. Bill Hanson may be able to help with contacting the Registries of Deeds to keep them informed and coordinate with them. The Board needs to make them aware of what we have and how it can make their workflow

easier. We do not anticipate directing the registries in any way to adjust their procedures. We concluded that BH and MS would Co-Chair this Committee. Steve Weed will contact the three non-board members on this group. They need to have a sub-committee meeting and determine appropriate next steps.

Ed/Training – Vinton gave the report, and focused on committee re-building. Vinton is going to contact Kathleen Dunkel of Unity and see if she's interested in serving on the committee. Rob Freeman isn't interested in being chair but we hope to persuade him to serve as a member. Gordon Longworth no longer participates as a result of conflicting priorities. The committee may check in with him again, as his workload may have lightened. Prof. Longworth had a student who previously assisted him. She has now graduated and may still be in Maine. She might be interested in participating. GMRI – Gulf of Maine Research Institute – they have active programs, may be worth checking with them, too. VV and CK will look into these various options.

GeoSpatial Data – similar to above two, this group needs to regroup by reaching out to its active and former members before determining future steps.

4. AGC/PUC mapping update, Presentation to AGC Annual Meeting– Chair  
Chair did presentation, not a lot of people there.

5. CAP Grants Update– Mike Smith  
CAT2 Metadata: CK and MS reviewed and the guidance specifically stated it would not fund software development which is what we would have liked so we did not go for that one.

CAT4 Biz Plan Implementation: Did submit this grant as promotional plan for ortho program seeking \$40K to market/sell the plan.

MS volunteered to review CAT7 grants this year. The deadline is next week to submit final scores for CAT7 and MS believes CAT4 is on same time frame. The awards announcement may be in March.

6. Annual Report Update – Chair  
GeoSpatial Data Inventory – former MEGIS staffer Larry Harwood assembled a state data inventory which was the basis for an inventory which MEGIS employee Anji Auger works on. MS will e-mail the spreadsheet to the Chair, and we will continue discussion on this particular topic later. Chair will email out annual report today for review.
7. Strategic Plan Implementation Groups
  - Coordination & Communication – Mike Smith, Dan Walters
    - Presentation to Cumberland County & York County folks three weeks ago. The focus was the ortho program and coordinating enhanced data buy-ups. There was some misunderstanding on how tiling grid was going to be used, but following week cleared up with Woolpert. Three and six inch folks are all square away with Cumberland County. Last week did same thing with York County.
    - Lidar presentation on 03/29/12 by MS – lecture to UMF faculty about what lidar is, state lidar program, how they can use lidar data. Hoping to get academic support out of it.
    - Oxford County Muni Assn by JY on 01/07/12 on ortho program.
    - JCG and JG talking with Gray Town Council next week about ortho program.

- MS and DW have been coordinating lidar buy and it is right at our budget, there will be another buy, ½ funded by USDA and ½ by various group. Block up in County, and also fill out Waldo, Sagadahoc, Knox, Lincoln. Portion of Kennebec. Fill in some gaps around Augusta.
- VV sent note to Hannah Dean to follow up to see if Chellie would attend Tech Conf. Hannah is no longer in office. Kyle Molton is new sea grant fellow and he is handling a different set of issues than Hannah did.
- GeoParcels – Mike Smith
  - Washington & Hancock done, UMPI piece done. First batch from contractor has arrived, Anji Auger is reviewing it.
- Education & Training – Vinton Valentine
  - VV and Tora will try to catch up and continue discussion on finding chair.
  - Muni Tech conf coming up in Portland March 2<sup>nd</sup>. Dave Hobbins doing keynote about muni community GIS initiatives.
  - Curriculum for MLTI program under review. 8-9 lesson plans submitted. Students have been going through them and giving suggestions. There will be a link on laptops going to gis.maine.edu to get at final lesson plans and data to experiment over summer in preparation for fall.
  - Put in request for QGIS and GRASS to be included on MLTI laptop images. Need to hear back on licensing issues...apparently even though QGIS is open source there's something in the license, GPL version 3, with which the Apple lawyers have issue – Apple has the contract to make the images on the machines.
- Geospatial Data – Dan Walters
  - Land Use Codes Report – Dan Walters – no idea on update.
  - Contract Updates – Michael Smith – All contracts in progress. ROI humming along. Meeting March 9<sup>th</sup> for ROI for a “calibration meeting” – done some work and will bring back to make sure it's what we have in mind before spend all resources finalizing it. Ortho contract executed and under way, more below. Can probably take this out and just list individually as projects.
  - Ortho Discussion – MS provided handouts – map and spreadsheet. Spreadsheet outlines towns we are 99% sure are participating and outlines cost for each town and level of buyup they are going to purchase. Ignore KKW part for now at bottom. York County had set money aside but then took it back out. JY thinks we are hurting long-term potential of program if we allow York towns to buy up but the County doesn't participate. The towns should pressure their county to participate. MS does not agree. Lots of politics here. Topsham, Bath, West Bath want to participate but they are not in the counties being done this year. They can either go this year and pay whole costs or they can go next year with their county and put their money into an account at the end of fiscal year so they don't “lose” it. Fed gov't has only funded \$15,000 for this year and next year. Their share is supposed to be \$135,000. On state side, have \$30,000 from MEMA, probably \$50,000 from DOT, pretty confident can get to \$135,000. This whole thing is dead in the water if we can't get feds to line up. We need some active board member participation in going out to try to find funding for next four years. E911 bureau is interested in buying up all 1m area to 2ft b/c it would help their addressing of structures in unorganized territory. The USGS orthoimagery budget for the next cycle is about \$1 million, most of which goes to NAIP to ensure nationwide coverage for USTopo. Approximately \$2 million is budgeted for LiDAR. Based on the National Enhanced Elevation Assessment, USGS is going to work towards a much larger annual budget for LiDAR in conjunction with other federal stakeholders. Those involved in private biz may have some sway with D.C. delegation. Claire will be going to national MAPPS conf in D.C. March 28<sup>th</sup> and they do meet with Congressional reps and is willing

to speak to federal people if she can get in the right contacts. Maybe SW and Claire talk to Acadia NP. Claire talk to Mike Aube.

#### 8. Committee Reports

- Financial Committee – Chair  
No update
- Policy & Marketing Committee – Vinton Valentine  
No update
- Technical Committee – Christopher Kroot
  - GeoPortal Update and Discussion – MS stated cooperative agreement expires March 1<sup>st</sup> and there's a new policy in place about cooperative agreements, including extensions, that have to be approved by Governor. Tom Halker (finance/budget dept.) said \$22,000 was spent and the rest was "lost" and lapsed. So MS is looking for clarification on what that means, hasn't heard back yet. MS motion to seek approval of an extension of the cooperative agreement with USM for six months, at no cost increase, CK 2<sup>nd</sup>. All in favor. VV abstain.
  - Still need to figure out where portal is going to live after the project is finished. CK is looking into outside hosting and will bring some possibilities to the next meeting. USM doesn't want to keep doing work on this once this project is done. Servers are old now as previously mentioned.

#### 9. Guest Comments

#### 10. Recommendations for Next Agenda

#### 11. Adjourn SW second MS

**NEXT SCHEDULED MEETING:** Wednesday, 21 March 2012, 10am – 12:30pm, Cross Office Building, Rm. 300, Augusta.